

**BITTERROOT JOB SERVICE EMPLOYERS COMMITTEE
MEETING MINUTES
1-18-05**

Present:

Michele Seitz, Farmers State Bank
Mark Seitz, Citizens State Bank
Deb Morris, Marcus Daly Hospital
Betty Lund, Ravalli County
Vikki Bell, Ravalli County Bank

Patty West, Office of Public Assistance
Patti Furniss, Bitterroot JSWC
Vickie Steele, Bitterroot JSWC
Kathleen Cannon-Siegle, Bitterroot JSWC

Introductions: Introductions were made with business affiliations.

Minutes: The minutes from the 12-14-04 meeting were accepted as written.

Treasurer's Report: Debbie reported the net gain of the "Wage & Hour Laws" seminar to date as \$1,266.20 and the JSEC ending account balance as \$4,097.53.

Job Service Update: Patti postponed viewing the "Abilene" video to another meeting. There was consensus and a motion was passed to renew Kathleen's SHRM membership. Patti distributed new federal guidelines for Child Labor Laws to committee members.

JSEC Scholarship: The Montana State Employers Committee (MSEC) wants to provide a state scholarship in addition to those locally sponsored. A selection will be made from the statewide recipients for this honor. Our JSEC must submit our winning recipients' names by May 1st. We will modify our timeline to adjust to this request. Our application deadline will be April 18, 2005. There was consensus to increase our JSEC scholarships to \$500 each to further assist in educational expenses. Vikki Bell, Michele Seitz and Mark Seitz volunteered to be on the scholarship panel. In February, the newspaper and schools will be notified of the JSEC scholarships and application process. Suggestions included to send applications to school counselors, home schoolers and Trapper Creek Job Corps Center.

Employer Appreciation Night: Vickie Steele informed the committee that thirteen employers visited our office on January 13th. We showcased our new statewide computer system in addition to all other services. The low numbers were due to bad weather conditions so we plan to change Employer Appreciation Night to possibly October of this year.

Community Job Fair: Vickie provided handouts regarding this year's Job Fair and reported that employers have requested their own tables and we will try to accommodate their wishes this year. She stated the need to increase the number of escorts assisting employers to their designated tables. Vickie did a great job informing the committee about past Job Fairs noting the projected expenses for the 2005 Community Job Fair on March 28th at the Hamilton Middle School. She will check with Healthy Families Coalition regarding a possible financial donation. Vickie will provide an expense update at our February JSEC meeting.

Seminars: A motion was passed to provide up to \$200 for refreshments for the "Managing Employees in Montana" seminar. Michele volunteered to donate herb teas. Kathleen will check on seminar certificates of completion and also possible continuing education credit for interested seminar participants.

Meeting adjourned.